

Monty's Home

2016 Vendor Contract

EVENT DATE: Sunday February 21, 2016

LOCATION: Coastline Conference & Event Center 503 Nutt St.

Set-up time: 9 a.m. to 11 a.m. *(Must be set-up by 11 a.m.)*

Event Hours: 11 a.m. to 4 p.m.

Booth Breakdown: 4 p.m. to 6 p.m.

****No breaking down prior to 4:00 PM****

BOOTH SPECIFICS

8-foot table *(No linens provided, please bring your own)* Total booth space: 10' x 8'

****Electrical access available (\$25 fee) – designate below****

BOOTH COSTS AND PAYMENT TERMS

Cost per booth: \$125 Double booth just \$200!

****Cancellation Fee: \$25 non-refundable handling fee, Refunds given, less \$25 fee if booth is re-sold****

Booths must be paid in full by February 8th to guarantee a space

****PRODUCTS AND SERVICES AT BOOTH MUST BE PET RELATED****

Booths may not be shared and other merchant's brochures or merchandise may not be displayed

(Exception: Rescue Booths may display sponsor business information)

Business Name: _____

Mailing Address: _____

City, State, Zip: _____

Contact Name: _____ Phone: _____ Cell: _____

E-mail: _____ Fax: _____

Website: _____ Business Phone: _____

Describe items for sale at booth: _____

Number of spaces: _____ x \$125 = TOTAL: \$ _____

****Electrical access required? \$25 fee** Yes _____ No _____

Donate an item or coupon for services to the Silent Auction? Yes _____ No _____

(Your booth number displayed with the item.)

If yes: estimated value \$ _____ description _____

Sponsorship? Diamond \$1,000 & up _____ Ruby \$500 _____ Sapphire \$300 _____ Rescue \$125 _____

(Please complete and submit a sponsor form)

Vendor's signature _____

Make checks payable to: **Monty's Home, Inc.**

Return completed, signed contract with payment and other related forms or descriptive information to:

Monty's Home, PO Box 821, Burgaw, NC 28425

You will receive email notification when we receive your contract. The information packets will be sent approximately 10 days prior to the expo. **Thank-you for supporting Monty's Home!**

910.259.7911 info@montyshome.org www.montyshome.org

Monty's Home is a 501(c)(3) non-profit organization

