

# Monty's Home



## 2014 Vendor Contract

**EVENT DATE: Sunday February 16, 2014**

**LOCATION: Coastline Conference & Event Center 503 Nutt St.**

**Set-up time: 9 a.m. to 11 a.m. (Must be set-up by 11 a.m.)**

**Event Hours: 11 a.m. to 4 p.m.**

**Booth Breakdown: 4 p.m. to 6 p.m.**

**\*\*No breaking down prior to 4:00 PM\*\***

### BOOTH SPECIFICS

8-foot table *(No linens provided, please bring your own)* Total booth space: 10'x10'

**\*\*Electrical access available (\$25 fee) – designate below\*\***

### BOOTH COSTS AND PAYMENT TERMS

**Cost per booth: \$125 Double booth just \$200!**

**\*\*Cancellation Fee: \$25 non-refundable handling fee, Refunds given, less \$25 fee if booth is re-sold\*\***

*Booths must be paid in full by February 8th to guarantee a space*

**\*\*PRODUCTS AND SERVICES AT BOOTH MUST BE PET RELATED\*\***

**Booths may not be shared and other merchant's brochures or merchandise may not be displayed**

*(Exception: Rescue Booths may display sponsor business information)*

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Describe items for sale at booth: \_\_\_\_\_

Number of spaces: \_\_\_\_\_ x \$125 = TOTAL: \$ \_\_\_\_\_

**\*\*Electrical access required? \$25 fee** Yes \_\_\_\_\_ No \_\_\_\_\_

Donate an item or coupon for services to the Silent Auction? Yes \_\_\_\_\_ No \_\_\_\_\_

*(Your booth number displayed with the item.)*

If yes: estimated value \$ \_\_\_\_\_ description \_\_\_\_\_

Sponsorship? Diamond \$1,000 & up \_\_\_\_\_ Ruby \$500 \_\_\_\_\_ Sapphire \$300 \_\_\_\_\_ Rescue \$125 \_\_\_\_\_

*(Please complete and submit a sponsor form)*

Vendor's signature \_\_\_\_\_

Make checks payable to: **Monty's Home, Inc.**

Return completed, signed contract with payment and other related forms or descriptive information to:

**Monty's Home, PO Box 821, Burgaw, NC 28425**

You will receive email notification when we receive your contract. The information packets will be sent approximately 10 days prior to the expo. **Thank-you for supporting Monty's Home!**

910.259.7911 info@montyshome.org www.montyshome.org



*Monty's Home is a 501(c)(3) non-profit organization*